



Veazie Town Council

Regular Meeting

November 12, 2013

AGENDA

- ITEM 1. Call to Order
- ITEM 2. Secretary to do the Roll Call
- ITEM 3. Pledge of Allegiance
- ITEM 4. Consideration of the Agenda
- ITEM 5. Approval of the October 28th, 2013 Council Meeting Minutes.
- ITEM 6. Comments from the Public

New Business:

- ITEM 7. UMO School of Nursing presentation
- ITEM 8. Discussion with Water District
- ITEM 9. Planning Board Appointment
- ITEM 10. Discussion with Planning Board
- ITEM 11. Audit Presentation
- ITEM 12. MRC Board of Directors Election Ballot

Old Business:

- ITEM 13. Grounds Maintenance bid award
- ITEM 14. Manager's Report
- ITEM 15. Comments from the Public
- ITEM 16. Requests for information and Town Council Comments
- ITEM 17. Review & Sign of AP Town Warrant #9, Town Payroll #9, Veazie School Payroll Warrant #10 and Veazie School Warrant #10
- ITEM 18. Adjournment

Joseph Friedman
1 Veazie Villas
852-0933

Karen Walker
1002 Mutton Ln
947-0458

Robert Rice
1116 Buck Hill Dr
942 -3064

Tammy J. Perry
5 Prouty Drive
947-9624

Chris Bagley
16 Silver Ridge
907-4820

Agenda Items

For November 12, 2013

Council Meeting

Item 7: The UMO School of nursing will be with us this evening to make a presentation. Included in your packet is a copy of the paper work they provided along with the power point they will be presenting.

Item 8: Members of the Water District will be with us this evening in response to an invite that had been requested by the Council. I have not received a response on the road work needed on Buck Hill Drive so I would recommend that question be asked of them along with other questions, concerns or comments you may have.

Item 9: Anthony Cappuccio is requesting to be appointed to the planning board. This appointment would fill an opening that exists on the board. His application is included and he has been requested to attend the meeting.

Item 10: Members of the Planning Board will be with us this evening in response to an invite that had been requested by the Council.

Item 11: Craig Costello will be here this evening to discuss the FY 12/13 audit with you. Copies of the audit are included in your packet for review.

Item 12: Enclosed in your packet is the MRC Board of Directors election ballot along with the biographical description of the candidate. They are requesting that we vote for one candidate.

Item 13: On 11-06-13 at 200PM I opened the ground maintenance proposals that had been submitted. (6) Proposals were received. I opened them in the following order 1) Mark White of Complete Home Maintenance 2014= \$45,000.00 2015= \$45,000.00 2) Casey's Lawn Service 2014= \$17,400.00 2015= \$17,400.00 3) Yard Pro's 2014= \$16,800 2015= \$17,200.00 * offered to rebuild cul de sacs labor free if town provided materials* 4) Blackbear Lawn Care 2014= \$15,000.00 2015= \$15,000.00 5) By US Company 2014= \$9250.00 2015= \$9250.00 6) BA Services 2014=\$22,000.00 2015= \$22,000.00. The opening was witnessed by Julie Strout and 2 of the bidders were present for the opening as well. I would look for your authorization to sign off on the company that you choose to award the bid to. I will have the bid packets at the Council meeting if you need to review them for qualification or to help with answering questions.

Veazie Town Council Meeting
October 28th, 2013

Members Present: Chairman Tammy Perry, Councilor Chris Bagley, Councilor Joseph Friedman, Councilor Karen Walker and Councilor Robert Rice, Manager Mark Leonard, Secretary Julie Strout, Ronald Rideout from Dirigo Building Science Engineers, Laura Rose Day from the Penobscot River Trust and various members of the public.

Members Absent: None

ITEM 1: Call to order

Chairman Tammy Perry called the meeting to order at 7:00pm.

ITEM 2: Secretary to do the roll call:

All present

ITEM 3: Pledge of the allegiance:

ITEM 4: Consideration of the Agenda

Manager Leonard wanted to change #9 to a Budget Committee Appointment instead of Planning Board Appointment

ITEM 5: Approval of the October 8th 2013 Council Meeting Minutes.

Councilor Joseph Friedman made a motion, seconded by Councilor Robert Rice to accept the October 8th 2013 Meeting Minutes as amended. Voted 5-0-0. Motion carried.

ITEM 6: Comments from the Public.

None

New Business:

ITEM 7: General Assistance Ordinance

Councilor Karen Walker made a motion, seconded by Councilor Chris Bagley to adopt the General Assistance Ordinance Appendices B 2013-2014. Voted 5-0-0. Motion carried.

ITEM 8: Maine State Retirement – School

Councilor Robert Rice made a motion, seconded by Councilor Joseph Friedman to go with option 1 to allow only the two school employees that are currently enrolled to stay enrolled in the Maine State Retirement Service.
Voted 5-0-0. Motion carried.

ITEM 9: Planning Board Appointment

Councilor Chris Bagley made a motion, seconded by Councilor Karen Walker to appoint Darrell Gentry to the Budget Committee for a three year term. Voted 5-0-0. Motion carried.

ITEM 10: Draft Budget Schedule Review

Councilor Robert Rice made a motion, seconded by Councilor Chris Bagley to approve the Budget Review Schedule as amended. Voted 5-0-0. Motion carried.

Old Business:

ITEM 11: Dirigo Building Science Engineers proposal

Councilor Joseph Friedman made a motion, seconded by Councilor Chris Bagley to allow the Penobscot River Trust, since they own the buildings and the land, to sell, rehabilitate or demolish the buildings and the land as long as they see fit, as long as it excludes the Town of Veazie and the tax payers to any of the processes or the resources, it all has to come from Penobscot River Trust. Voted 4-1-0. Chairman Tammy Perry voted no. Motion carried.

ITEM 12: Manager's Report

Manager Mark Leonard reviewed his report with the Councilor's.

ITEM 13: Comments from the Public

There were several comments made from the public.

ITEM 14: Requests for information and Town Council Comments

Councilors brought up when there are appointments to be voted on, to have the volunteer present at the meeting. Charter Review Committee will be meeting on the first Wednesday of each month at 6:30pm in the Council Chambers. Planning Board Public Hearing will be on November 4th at 7pm at the Veazie Community School.

ITEM 15: Review & Sign of AP Town Warrant #8 & #8a and Town Payroll #8 and Veazie School Payroll Warrant #8, #8a & #9 and Veazie School Warrant #8 & #9.

The warrants were circulated and signed.

ITEM 16: Adjournment

Councilor Robert Rice motioned to adjourn

Councilor Karen Walker seconded. No discussion. Voted 5-0-0

Motion carried.

Adjourned at 7:38pm

A True Copy Attest:

Julie L Strout

Deputy Town Clerk



Water Quality

Tiffany Bishop, Sabrina Dixey, Lauren Freeman, Kasey Ladd, Ariel
Murphy & Hannah Scribner
University of Maine, School of Nursing

What's in the Water?



- * Trihalomethanes (THMs) are in violation annually
- * In 2011 the level was 89 ppb, and 84 in 2012; acceptable levels are 0-80 ppb

Effects on the Body

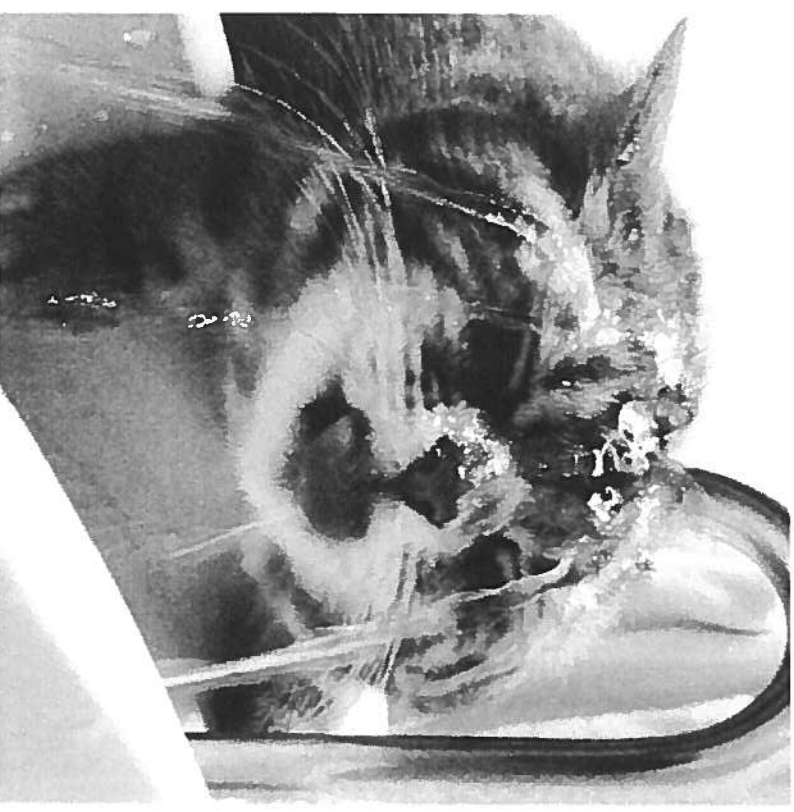
- * Listed as a class B carcinogen (cancer-causing substance)
- * Exposure during pregnancy leads to increased risk of small for gestational age, cardiac defects, miscarriage, preterm delivery and increased risk for still birth
- * Directly related to Kidney, liver and nervous system (brain and senses) problems.



Does it effect me even if I don't drink it?

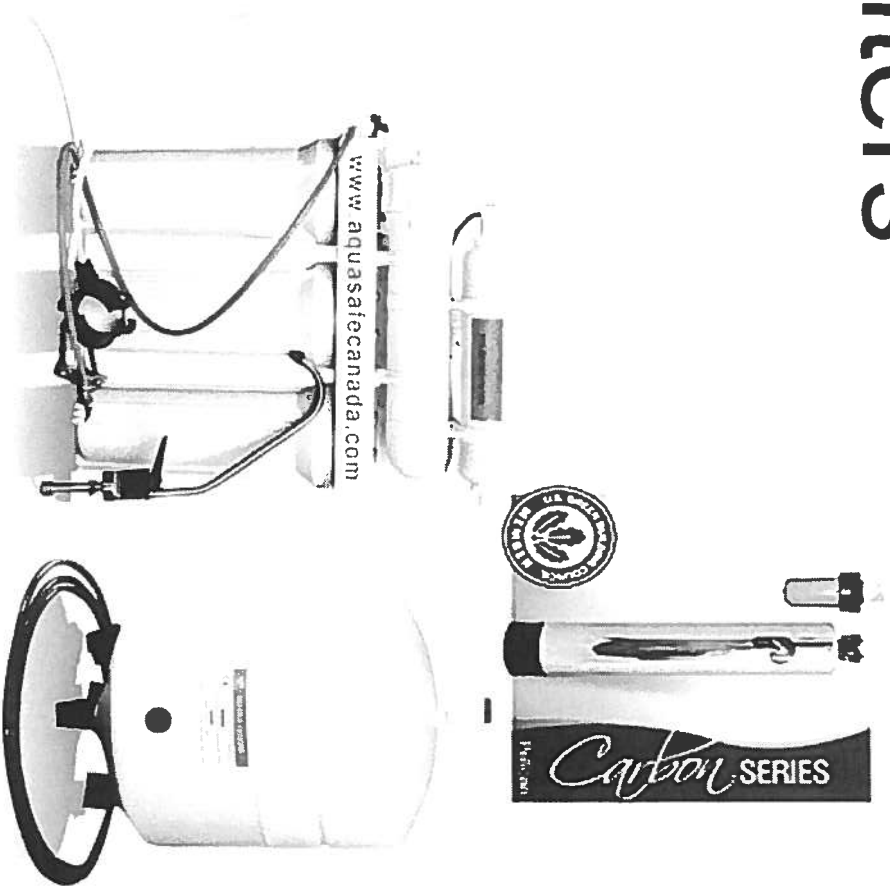
Yes! THM enters the body through:

- * Inhaling steam
- * Doing laundry & washing dishes
- * Through your skin in the shower
- * Drinking
- * Swimming
- * Giving children a bath



Filters

- * Aquasana water filter: 70
- * Aquasafe whole house system beging at 186
- * Pelican Water whole house system start at 799
- * Filters such as Brita and PUR do not filter THM



**Thank You
For Your Time**

Abstract

In performing a community based assessment on the town of Veazie, the senior nursing students discovered high levels of trihalomethane (THM) in the town's water system, which is a by-product that forms from the reaction of chlorine and other disinfectants with naturally occurring organic matter and inorganic chemicals in the water. THM in the water supply affects vulnerable populations, such as the immune-compromised, pregnant and breastfeeding women, children and infants, and the elderly. The levels of THM pose several potential health risks to the community. These health risks include: increased risk of certain cancers (i.e. colon, bladder, and rectal), as well as liver, kidney, and central nervous system problems. High levels of THM can also contribute to small for gestational age and intrauterine growth restriction in infants, increased risk for pre-term delivery, stillbirth, as well as miscarriages. The purpose of this project is to provide the community of Veazie with an educational session on trihalomethane, as well as to present them with the available options to eliminate this by-product from their homes, by way of water filtration systems. The nursing students will present this information at a town council meeting in November, available for the public to attend.

Leadership Project Proposal

Tiffany Bishop, Sabrina Dixey, Lauren Freeman, Kasey Ladd, Hannah Maker, &

Ariel Murphy

University of Maine

Statement of Purpose

Based upon the community assessment paper regarding the town of Veazie, the senior nursing students discovered that perhaps the biggest area that may need improvement is the town's pollution status. With many indexes being higher than those recommended, the nursing students investigated one of Veazie's biggest issues: illegal dumping. While researching this concern, the students discovered a bigger issue within the town's water system. Therefore, the primary purpose of the leadership project is to promote awareness and educate the Veazie community regarding the elevated levels of trihalomethane, a by-product of drinking water chlorination. Evidence-based practice articles have supported that trihalomethane is a carcinogen that could be related to a variety of health issues.

A secondary purpose of the leadership project is to work alongside the Veazie water district to more closely investigate the process that goes into chlorinating the town's water. This includes examining the water district's policy on chlorination, and, therefore, exploring the necessary amount of chlorination needed to prevent colonization of bacteria. Due to the steep levels of trihalomethane in the town water, the student nurses will educate the community on their options to eliminate this by-product in their drinking water at a town council meeting.

Rationale for Project

A variety of rationales support the interventions selected for this project. The first of these rationales pertains to the health related issues caused by trihalomethanes (THMs), which were identified as a disinfection by-product violation according to the Orono-Veazie water district report. In this report, trihalomethane levels were stated to be 89 parts per billion (ppb). The

acceptable levels of this chlorinated by-product range from 0-80 ppb, which is mandated by the Environmental Protection Agency (EPA). The EPA also mandates that THM levels are to be checked on an annual basis. The annual water report, retrieved from <http://owd.org>, provides detected levels for the following categories: microbiological contaminants, radioactive contaminants, inorganic contaminants, and disinfection by-products. In the 2012 report, THM levels were found to be 84 ppb. Veazie has displayed some improvement according to the annual water quality report, but additional intervention is still needed to prevent illness and promote health for the community of Veazie. Additional rationales discussed pertain to the logistics of education and exposure prevention, including awareness of health effects and use of home water filtration systems.

Chlorination is essential for reducing the risk of pathogens in the drinking water supply, but the amount of chlorine necessary is called into question. Potentially harmful disinfection by-products, such as trihalomethanes, are formed by the reaction of chlorine and other disinfectants with naturally occurring organic matter and inorganic chemicals in the water. Trihalomethanes are composed of four different types of chemicals: chloroform, dibromochloromethane, bromoform, and bromodichloromethane. THMs are considered to be group B carcinogens based upon the causal link of cancer in laboratory animals. Trihalomethanes are absorbed into the human body through various routes, which include: ingestion, inhalation, and dermal absorption. This means that not only drinking unfiltered tap water is a risk, but showering, washing dishes, and doing laundry also pose a potential risk of exposure to this toxic by-product. Showering, bathing, and washing dishes have been supported to be the most influential routes regarding raised levels of THM concentrations in the blood. Much higher THM concentrations have been

reported after swimming, showering, and bathing when compared to water consumption alone. THM ingestion is correlated with lower THM blood levels, due to rapid hepatic metabolism, which quickly eliminates THM's from the body. On the contrary, dermal absorption of THMs is distributed directly to the blood supply. THM clearance may be poorly metabolized in susceptible populations, which include: infants and children, the elderly, chemotherapy patients, postpartum patients, breastfeeding and pregnant women, and those who are immunocompromised. These populations are at a substantially increased risk for toxic blood levels of THMs. A study demonstrated that women who spent more time engaging in water-use activities had higher blood THM levels (Rivera-Nunez et al., 2012).

Other needs identified in the community assessment are education and awareness. The Veazie community will be educated regarding the health risk related to the exposure of trihalomethanes. Exposure to THMs has been associated with an increased risk of bladder, colon, and rectal cancers. Trihalomethanes also have a direct correlation with kidney, liver, and nervous system problems (Rivera-Nunez et al., 2012). THM exposure during pregnancy, most often via inhalation and dermal contact routes, has been associated with increased risk of small for gestational age, cardiac defects, and increased risk for still birth (Rivera-Nunez et al., 2012). Birth weight and gestational age influence health status in childhood and later in life. Low birth weight increases the risk of infant mortality and morbidity as well as disease in adulthood, which includes: coronary artery disease, stroke, type 2 diabetes mellitus, metabolic syndrome, and osteoporosis (Villanueva et al., 2011).

Effective water filtration systems will be identified for educational purposes and as a disease prevention technique. Community members will be greatly encouraged in the

consideration of home water filtration systems. Over time, exposure to trihalomethanes will lead to an increasing amount of THM storage levels present in the human body. In fact, women with breast cancer have displayed higher levels of these chlorinated compounds. Dermal absorption was previously mentioned as the most significant portal of entry for THMs while showering and bathing. The rationale behind increased exposure through dermal contact is supported by a link between hot water and trihalomethanes. When bathing, hot water allows porous glands to open, increasing a portal of entry for THMs, and, thereby, increasing the absorption rate. Also, inhalation is significantly increased through the exposure of steam. Inhalation of THMs is several times higher than showering with non-chlorinated tap water. Cancer risk among people using chlorinated water is increased by ninety three percent. The Aquasana shower filter has been effective in filtering ninety one percent of chlorine along with its toxic by-products (THMs). Another water-filtration system, which has been supported to be effective in the filtration of disinfection by-product, is the “Rhino whole house water filtration system.” The Rhino water filtration system has been approved and promoted by Dr. Mehmet Oz as a means to health promotion and disease prevention, related to the deadly effect of THMs (Thimme, 2009).

In consideration of effective water filters, the brands PUR and Brita have not been proven to filter disinfection by-products. These two brands lack the absorptive blocking component necessary for the filtration of trihalomethanes. Upon research, PUR and Brita both promote misleading advertisement in the efficacy of their filtration systems. Kenmore water filtration systems are also not recommended for the purpose of filtering chlorine by-products. It was initially believed that granular activated compound (GAC) filters were the best option in treating THMs. GAC was developed during the time of World War II in efforts to protect service men

from illness and death as chlorine gas was used with intent to harm the enemy. Upon further investigation of GAC water filtration systems, the efficacy was disproved by the component of possible contamination of the filtration system itself. GAC filters contain granules, which are present to filter out chlorine by-products, but in reality pose a risk due to the fact that they may break loose and contaminate the water during the filtration process (Fletcher, 2008).

In prevention of disease related to THMs, filtration systems should contain an absorptive carbon block to remove chlorine and trap THMs. Pelican water systems is a company which contains carbon blocks in all of their filtration systems and is highly recommended. Aquasafe is just one other reliable brand, which ensures water safety in homes through the use of a reverse osmosis system. The starting price for a complete home Aquasafe water filtration system is \$173. Aquasafe has also been proven to filter trihalomethanes (Fletcher, 2008). Crystal Quest, Anway, Aquasana, and Pentek are a few more manufacturers that are effective in the filtration of THMs. Filtration systems may be purchased as a water filter, showerhead, under the sink filter, or as a whole house filtration system. Pentek is an under the sink water filter which can be purchased for \$178. Crystal Quest is a manufacturer which provides showerhead filters. Filters should be replaced annually to promote effectiveness. Aquasana offers a whole house water filtration system with no electricity requirements. The Aquasana whole house system starts at \$669 for a two bathroom home and may be purchased on-line at doultonusa.com.

Water filtration systems may be found online at waterfilters.net or purchased at local department stores, such as Target and Wal-Mart. The biggest key to finding water filters effective in the filtration of THMs is to check on the label, or verify that the filter either contains a carbon block or a reverse osmosis system.

Objectives of the project

The overall objective for the leadership project is to increase the community's awareness of the by-product trihalomethane found in their water system, and to provide them with education on specific health issues for which they are at increased risk. The students will provide the community with information regarding how to eliminate this harmful by-product from each individual household's drinking water, by way of specific filtration systems available to purchase. The students will present the available filtration systems to the community, as well as where to purchase them, and at what cost. See Appendix A for the proposed project timeline that outlines how the students will reach each objective.

Appendix A

Proposed Project Timeline

(G=group, A=Ariel, H=Hannah, K=Kasey, L=Lauren, S=Sabrina, T=Tiffany)

Week	Activity	Who
9/9/13	Discuss possible topics for leadership project.	G
9/16/13	Select a topic. Call Veazie town office and set up a time slot to present at an upcoming town council meeting. Research CINAHL for evidence base practice articles in efforts to support formulated interventions.	G
9/17/13	Organize research articles. Develop a first draft of proposal. Call Veazie Water District.	K T
9/23/13	Meet during class. Discuss power point presentation. Decide on a visual aid for the Veazie presentation; either handouts or a power point presentation. Polish first draft of proposal in efforts to finalize draft.	G

9/30/13	Meet during class to discuss the above. Deliver proposal to Veazie town manager. Hand in final draft of proposal during class meeting.	A K S T
10/7/13	Meet in class. Develop an evaluation tool for the Veazie audience to evaluate the effectiveness of teachings/interventions. Group deadline for presentation visual aids.	G A, L
10/14/13	No Class	
10/21/13	Meet at 3 pm to discuss Veazie presentation and organize visual aids. ie. (power point presentations/ handouts)	G
10/28/13	Meet during class work on group process paper and poster presentation. Evaluation forms for presentation to be completed.	G S
11/4/13	Meet during class work on group process paper and poster presentation.	G
11/11/13	Meet a 3 pm if needed. Work on group process paper and poster presentation.	G
11/18/13	Meet at 3 pm practice presenting as a group. Report to Veazie town hall at 6:30 pm to present community assessment topic.	G
11/25/13	Work on poster presentation. Group deadline for first draft of group process paper.	G
12/2/13	Present posters to school of nursing faculty. Revise first draft of group process paper.	G
12/9/13	Deliver group process paper and complete peer evaluation.	G

Interventions

The nursing students will provide an awareness and education session at a town council meeting on November 12, 2013 at 6:30 PM, which will be open to the public. This session will

have one primary purpose: providing awareness and education to the Veazie community regarding the elevated levels of trihalomethane in the water system. The presentation will begin by the students discussing one of the town's biggest issues currently: pollution. The students will then elaborate, and present that upon researching the pollution issue, water quality reports for 2011 and 2012 showed violations in the level of trihalomethane. The students will continue with the clarification of what trihalomethane is, how this by-product gets into the town's water system, what health effects this by-product has on the human body, discuss ways to eliminate trihalomethane from drinking water, and conclude with questions and an evaluation of the students' group presentation.

Evaluation

Evaluation of interventions will be conducted directly following the student presentation. The leadership presentation will be held at the Veazie town hall at approximately 6:30 pm. The students will formulate an evaluation tool, which will be created to provide feedback from the citizens of Veazie. The community will determine the effectiveness of educational topics centered around the subject of water pollution, with a special emphasis on trihalomethanes. The evaluation tool will contain several categories for community members to assess, including; professional appearance, clarity of voice, effectiveness of interventions, interest of topic, creativity, and clarity of visual expression. The tool will question Veazie residents on their opinion of each intervention addressed during the presentation. Based upon the completion of the evaluation tools, the students will evaluate each intervention with proper feedback.

References

Fletcher, L. (2008). Discover the most effective faucet water filters. Retrieved from:

<http://EzineArticles.com>

Rivera-Nunez, Z., Wright, M. J., Blount, B. C., Silva, L. K., Jones, E., Chan, R. L., Pegram, R.

A., & Singer, P.C. (2012). Comparison of trihalomethanes in tap water and blood: A case study in the United States. *Environmental Health Perspectives*, 120(5), 661-667.

Thimme, D. (2009). Trihalomethane shower filters and drinking water filters that remove THM and THMs. Retrieved: <http://EzineArticles.com>

Villanueva, C. M., Gracia-Lavedan, E., Ibarluzea, J., Santa Marina, L., Ballester, F., Llop, S.,

Tardon, A., & Fernandez, M. F. (2011). Exposure to trihalomethanes through different water uses and birth weight, small for gestational age, and preterm delivery in Spain. *Environmental Health Perspectives*, 119(12), 1824-1830.

Citizen Involvement Application

All citizens of the Town of Veazie interested in having their names considered for appointment by the Veazie Town Council and/or the Town Manager, at such time a vacancy may occur on any Board or Special Committee, should please fill out this application and return it to the Veazie Town Office.

Name ANTHONY V. CAPPUCIO (Tony) Phone Number 659-6414
 Address 1235 State St
 Civic Involvement IN THE PAST SCOUT LEADER, Pres. of Road Assoc, Rec. Commitee
 Years Resided in Veazie 3

Specialty or Field _____

Committee or Boards Interested In PLANNING BOARD

Additional Information

I LIVED ON WATERFRONT PROPERTY FOR 10 YEARS
AND SPENT A FAIR AMOUNT OF TIME WORKING WITH
CECIB AND PLANNING BOARD, SEEINGS AS YOU NEED A PERMIT
FOR ANYTHING YOU DO... I ENJOYED THE MEETINGS AND FOUND
IT AN INTERESTING PROSCESS I WOULD LIKE TO GET
INVOLVED WITH SOME COMMUNITY SERVICE, AND THINK
this is a good match



Thanks Tony Cappucio

Date Received at Town Office: 11/5/13

If interested please feel free to tear this page out and return it to the Town Office

Ensuring affordable, long term, environmentally sound disposal of MSW

■ 395 State Street
■ Ellsworth, ME 04605
■ www.mrcmaine.org



MRC
Municipal Review Committee, Inc.

866-254-3507
207-664-1700 ■ Voice
207-667-2099 ■ Fax
glounder@mrcmaine.org ■ E-mail

To: MRC Membership
From: Greg Louder, MRC Clerk
Date: October 30, 2013
RE: **MRC Board of Directors Election Ballot**

ITEM # 12

Please find enclosed a MRC Board of Directors election ballot. Ballots cast in this election will determine the election of three (3) Directors to serve on the MRC Board of Directors for three-year terms from January 1, 2014 through December 31, 2016.

Biographical descriptions of the candidates, as provided by the candidates, are also enclosed for your information.

Ballots must be returned to MRC before 5:00 pm, December 10, 2013. A self-addressed, stamped envelope is enclosed for your convenience.

The election results will be read at the MRC Annual Meeting held at 3:00 P.M. on December 11, 2013.

Note: Vote must be cast for one candidate only.

Please contact Greg Louder at 664-1700 or 866-254-3507 with any questions.

Voting Ballot

- ♦ To fill three positions for a three year term from January 1, 2014 to December 31, 2016
(3 highest vote totals)

The Charter Municipality of _____ casts its vote for the following *individual* to serve on the Municipal Review Committee Board of Directors for the above stated term.

Note: Candidates are listed alphabetically. Biographies provided by each candidate are attached.

VOTE FOR *ONE* INDIVIDUAL ONLY

→ *More than one checked box will invalidate the ballot* ←

- ☐ James Guerra - Rockport
- ☐ W. Elery Keene – Winslow
- ☐ Matthew S. Pineo – Brownville
- ☐ Chip Reeves – Bar Harbor

Please return this ballot no later than 5:00 p.m., DECEMBER 10, 2013 to:

Municipal Review Committee, Inc.
395 State Street
Ellsworth, Maine 04605
Or
FAX to (207) 667-2099

**RESULTS OF THIS ELECTION WILL BE READ AT THE MRC ANNUAL MEETING
TO BE HELD DECEMBER 11, 2013 at 3 PM**

Biography for James Guerra

Jim Guerra has been working on both municipal and industrial solid waste issues since the early '80s. He currently manages Mid Coast Solid Waste and Tri County solid Waste, ten municipalities in total, and sits on the Board of Directors for the Maine Resource Recovery Association. Jim has worked primarily on re-use and recycling during his career and has experience in industrial composting, land application, office waste paper and non-ferrous metal recycling and considerable involvement in an effort to implement new technology in the paper industry for recycling difficult to handle laminated grades of paper. Jim vigorously believes in the strength provided to municipalities gathered under the MRC and happily resides in Hope where he plans to remain. B.S. in Agricultural Sciences U.M.O.

Biography for Elery Keene

Elery Keene has lived in Winslow since January, 1970. He has been a member of the Winslow Planning Board since 1971. He was employed as Executive Director of the Kennebec Valley Council of Governments from November, 1969 through June 2001. He has been a member of the PERC Municipal Review Committee since 1987, except for a one or two year period in the 1990's. He has a Bachelor's and Master's degree in Civil Engineering from the University of Maine and a Master's degree in Urban and Regional Planning from the University of Wisconsin. He has worked with municipalities in the Kennebec valley region on Solid waste management issues since 1970. He has been a member of the Board of directors of the PERC Municipal Review committee most of the time since it was created, taking a two year break sometime before the year 2000.

Biography for Matthew S. Pineo

22 years in Corporate Management, 5 years as a Town Manager (due to be certified in October.) Chairman and CEO of Penquis Solid Waste Corporation 2 ½ years. Treasurer of Penobscot Valley Refuse Disposal District. Vice President of Piscataquis County Economic Development Council 2 ½ years. Representative District #27 for Maine Municipal Association Legislative Policy Committee. Maine Municipal Association Ethics Committee, Membership Retention Committee and Professional Development Committee.

Biography for Charles (Chip) Reeves

Chip Reeves has lived in Bar Harbor for most of his life, graduating from the University of Maine with a BS in Construction Management. Mr. Reeves has been the Public Works Director for the Town of Bar Harbor since 1997, where part of his duties include managing the Solid Waste Division. As Public Works Director, he has been dedicated to managing the Town of Bar Harbor's waste stream in order to reduce costs while still maintaining quality service levels that local taxpayers expect. Chip has been on the board for the past three years, the past year as its President. Chip is deeply involved in the negotiation and strategic decision making processes that the MRC Board of Directors are undertaking regarding the March 31, 2018 contract expiration date between the MRC Charter Municipalities and PERC.

Manager's Report For November 12, 2013 Council Meeting

Since the last Council meeting this is a few of the things that have occurred or been addressed by me and or other staff members:

Met with Forest Ranger to review tree harvesting that is occurring in the Ridgeview Highview area. This was done as a follow up from the Council meeting and concerns that the harvester is/was in violation. Ranger Parson determined that the harvester was not in violation of any state standards. I brought the ordinance with me as well which was reviewed with the harvester whom was aware of it and had been shown it and or discussed it with code enforcement prior to beginning the operation. He relayed the lots that had been cleared are house lots and it was his understanding that the entire lot could be harvested under the house lot exemption. Code Enforcement has still been out of the office on medical leave and I have not been able to discuss with him the discussion that he had with the harvester. I had spoken to him prior and he advised no violation existed. I have been authorized to contact the Town Forester to review the site to check for compliance and or violations. At the time of this writing I have not heard from the Town's Forester.

I have completed the draft budget schedule and made the recommended changes that were made at the last meeting. The schedule has now been posted and sent to the budget committee. Various departments have been provided the dates they will be presenting to the council.

I have begun the employee review process and will make certain that all departments are up to date with reviews.

In response to your request I am putting together the wages for the department at the time of this writing I have not completed the task but will provide you with them when completed.

With the absence of Code Enforcement we needed to appoint a Deputy Electrical Inspector to take care of several requests that we had received. We contacted the Town of Orono and they recommended Peter Hall from Lincoln. Mr. Hall was contacted and agreed to the task. He responded immediately and resolved all outstanding electrical inspection concerns. He has requested to remain the deputy electrical inspector for future needs.

The bidders meeting for ground maintenance was held on October 30. Present at the meeting were (4) different companies. All questions were answered and tour of the areas needing mowing was provided.

I continue to work on the drainage complaint on Silver Ridge. After the last work I believe the complaint is going to be resolved as not being the Towns problem. I have yet to view the actual video but that is what I have been told by the person that was present when the video was being completed.

Manager's Report For November 12, 2013 Council Meeting

I have received another complaint in the Silver Ridge area reference a property line dispute. As of this writing I have not been able to view the area. I have heard from both parties and will see if I am able to resolve the concern. If I am not then it will have to be handled thru litigation between the 2 parties.

I received a complaint at the new construction site on State Street. I have gone and viewed the complaint and found it to be unfounded.

Voting day went very well. 305 total votes were cast. All state bond issues passed. No other items were voted on

The bids were opened on November 6. Opening was witnessed by Julie Strout and (2) bidders. (6) bids overall were received. The prices ranged from \$45,000.00 to \$9,250.00. Complete details of the companies that bid are in the agenda section of the report. The bids will be available for inspection at the council meeting

After the most recent budget meeting I met with Scott Kenney from Bangor Savings Bank so that I could have a better understanding of the investment banking for the Town of Veazie. The meeting went very well and we will continue to meet on a quarterly basis

I attended the public hearing on the application process for Tradewinds. The meeting went very well

The charter review committee has met since the last meeting. I have not heard how the meeting went but suspect it will be discussed by Chairperson Perry at the Council meeting.

On 11-07-13 the Police Department fulfilled the award of taking a student to school. This is something we have done for a few years now and it has been a very positive experience for both the officer and the children. This time the winner was Jordan and Kason Bagley. We take the children to breakfast and then provide them with a ride to school. They were also presented with honorary officer certificates, a VZPD challenge coin and other items to make the event more memorable.

The Fire Department had an EMS Inspection. From the inspection no deficiencies were found

I will be having a meeting with the FD Officers on 11-07-2013 to begin the process at looking at several areas to include policies and procedures, restructuring and recruitment. I anticipate the meeting will go well. I will also be meeting with the FD Call Staff after the meeting to hear concerns or comments they may have and to also answer any question.

Manager's Report For November 12, 2013 Council Meeting

For public work duties I had to resolve several heating issue both here at the town office and at the community center as we begin the heating season. I'm also working on concerns around some tree issues along with a culvert that has failed at the end of a driveway and a hump at the entrance to the school. I have called a tree service to look at the trees and Barney Silver has looked at the other issues and will be providing a price for the work to be completed.

Attachments:

Email reference Highview/ Ridgeview concern

Charter Committee items

Email on FD EMS Inspection

Invitation letter to Community Center Reuse Committee

Follow up letter to Ronald Rideout

Budget Meeting Schedule



Message

Fri, Nov 1, 2013 11:08 AM

From: **Mark Leonard**
To: "Robert Rice" <Robert_Rice@umit.maine.edu>
Cc: tammy@veazie.me **Mark Leonard**
Subject: Re(2): Ridgeview/Highview

Bob/Tammy- Just a follow up on the meeting yesterday with the Forest Ranger and the Harvester. Ranger Parson viewed the sights and relayed that the harvester was not in any violations of the state standards. I brought the ordinance that you spoke of, which the harvester was aware of, and relayed he was following the ordinance with the selective cutting he was doing. He did relayed that it was his understanding that a house lot exemption existed and that ultimately everything he was cutting was going to be house lots other than selective cutting that he was doing behind the house on Ridgeview. Ranger Parson viewed these areas and did not believe he exceeded the numbers outlined in the ordinance. I have not had time to view if a house lot exemption exist in the land use ordinance, but I will request this information from code enforcement. I sensed the harvester had the exemption explained to him by code enforcement but I have not spoken to John to confirm or deny the conversation. I will continue to work on this and update you as I receive information but wanted to let you know my progress at this point.

Hope you have a good weekend.

Mark

Mark Leonard Town Manager
Town of Veazie
1084 Main Street
Veazie, Maine 04401
207-947-2781
mleonard@veazie.net

Confidentiality notice: the email message contained herein is intended only for the individual to whom or entity to which it is addressed as shown at the beginning of the message and may contain information that is privileged, confidential, and/or exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, or if the employee or agent responsible for delivering the message is not an employee or agent of the intended recipient, you are hereby notified that any review, dissemination, distribution, use, or copying of this message is strictly prohibited. If you have received this message in error, please notify us immediately

by return email and permanently delete this message and your reply to the extent it includes this message. Thank you for your cooperation.

"Robert Rice" <Robert_Rice@umit.maine.edu> on Wednesday, October 30, 2013 at 1:41 PM -0400 wrote:

"Mark Leonard" <mleonard@veazie.net> writes:

Bob- I will forward this email to John for his comments and I will respond with what I know and what I have done. As mentioned at the meeting I was specifically told by Code Enforcement that the project was not in violation of any of our ordinances. I asked this question specifically. Next, I believe the FON that you speak of is posted on the tree near the dirt entrance at the rear of the cut. As you make the loop at the end of the street you will see it posted on the tree to the left of the dirt road. Next, I have contacted the local Forest Ranger and will be meeting with him at some point on Thursday to review the sight. At this time it's our hope to also speak to the harvester as the Forest Ranger feels that he may not be aware of the ordinance and may be operating under the states regulation which allows him to completely clear the land. As far as notifications to the bordering properties its my understanding that the land owner did notify them. I began receiving calls about the project when he was going around speaking to them.

I will keep you informed once I meet with the Forest Ranger tomorrow. I will also forward any responses from code enforcement.

Mark

Mark, Thank you for the quick response. Having a professional forester look at the site in view of our ordinances will help everyone. Bob

R. W. Rice, Ph.D
Professor of Wood Science
Fellow IAWS
Fellow SWST
119 Nutting Hall, Orono, ME



Message

Thu, Nov 7, 2013 11:34 AM

From: "Chris Cronan" <Chris_Cronan@umit.maine.edu>

To: Robert_Rice@umit.maine.edu

Cc: **Mark Leonard** tammy@veazie.me

Subject: Re: Ridgeview/Highview

Attachments: Attach0.html / Uploaded File

4K

"Robert Rice" <Robert_Rice@umit.maine.edu> writes:

Mark, Another quick review of the clearcutting in the Ridgeview/Highview area seems to indicate that the ordinance is being violated with regard to canopy cover and allowable cut. I think we should have an independant, consulting forester look at the situation before additional cutting is done. If an ordinance is being violated we can take action before further violations occur. While I appreciate Ranger Parsons point of view, he is clearly more familiar with State law than with local ordinances.

Citizens are still complaining so we must be definite about whether a violation exists or does not exist. I know that the Planning Board reviewed the existing ordinance not long ago and they should weigh in on the issue also.

Please let me know how we will proceed

Greetings! From the Planning Board perspective, I think the town CEO and forester should consult with each other and make a determination on this situation. I am concerned about the stability of that slope, now that the trees have been removed during the wet season, and it is certainly understandable that neighbors are in a state of shock.

Hope it works out well.

Chris



Message

Thu, Nov 7, 2013 10:34 AM

From: "Robert Rice" <Robert_Rice@umit.maine.edu>

To: **Mark Leonard**

Cc: tammy@veazie.me cronan@maine.edu

Subject: Re: Ridgeview/Highview

Attachments: Attach0.html / Uploaded File

6K

Mark, Thank you. Not sure how much forestry is in Johns background but David might be able to help. Our harvesting specialist was incredulous when I told him it was supposed to be a selective cut and that we have a specific canopy allowance.

Don MacKay is also licensed and is in town. Regards, Bob

"Mark Leonard" <mleonard@veazie.net> writes:

Bob- I have called Tammy and she has authorized me to contact David Wardrup and speak to him to see if this is something he will be able to perform as the Town Forester or if not who he would recommend. I did speak to John Manter of the Planning Board this morning when he was registering his vehicle and he feels that he is in compliance from what was explained to him, but again I will wait to hear back from David. A message has been left with him.

Mark

Mark Leonard Town Manager
Town of Veazie
1084 Main Street
Veazie, Maine 04401
207-947-2781
mleonard@veazie.net

R. W. Rice, Ph.D
Professor of Wood Science
Fellow IAWS
Fellow SWST
119 Nutting Hall, Orono, ME



Veazie Charter Committee
Wednesday, November 6, 2013
6:30-8:00 p.m., Council Chambers

AGENDA

ITEM 1. Open the Meeting

ITEM 2. Review Notes from Last Meeting

ITEM 3. Review of Designated Charter Sections

Section 00.01 GRANTS OF POWERS TO THE TOWN

Section 00.02 THE TOWN COUNCIL: Sections 00.02.01 through 00.02.08 *and* Sections 00.02.13 through 00.02.16

ITEM 4. Adjournment

Charter Committee Meeting October 15, 2013

Present: Pat Rice, Joan Perkins, and Tammy Perry. Absent: Cliff Wells and John Manter.

Since this group is a committee and formal minutes are not required, we decided to take notes.

Pat brought Glenburn and Winterport charters for review. Other towns were discussed, but it was decided to stick to similar towns. She also had an article from a 1992 issue of the Maine Townsman titled *Municipal Charters: A Comparative Analysis of 75 Maine Charters*.

Set Meeting Schedule

The group brought up the town calendar to minimize conflicts with other groups. We decided to meet once a month for the rest of the year on the first Wednesday at 6:30-8:00 p.m. The next meetings will be November 6 and December 4. In December, we will discuss going to twice a month on the first and third Wednesday starting in January if we feel it is necessary.

Review of Charter

Pat had questions regarding Codification and how there are processes there that are not being followed. Joan pointed out the overall gender language differences. How to review the charters of other towns was discussed, and the group thought that just reviewing sections of other town charters relevant to the section we were working on might be sufficient.

Items discussed in a preliminary manner:

- Requirement of the council to meet every month (calendar vs. 30 days)
- Recall process
- There is nothing in the charter about how to change the charter
- The charter calls for the Board of Appeals to act as the Citizen Personnel Advisory Committee, with no details about what this entails
- How some sections are related, such as Town Meeting and Budget

We discussed working on the charter section by section. Things that need work were Town Meetings, Committees, Budget (including the timeline of the budget committee), Financial Procedures, Town Manager and Personnel, Executive Sessions, and the Board of Appeals.

Plan for Review

Some sections are short and will require little work. Some sections have to be combined. The group decided to pick a section or sections for the next meeting. For the next meeting:

Section 00.01 GRANTS OF POWERS TO THE TOWN

Section 00.02 THE TOWN COUNCIL

Sections 00.02.01 through 00.02.08

Section 00.02.13 through 00.02.16

We will save the Ordinances section. Sections 00.02.09 through 00.02.12. for another meeting.

Suggestions are to review other charters for the Town Council section to provide suggestions for what changes should be made.

Packets will go out prior to each meeting including the agenda and any other relevant information. If anyone has any information they want all group members to have, such as other charters or articles, they can forward them to Tammy or the Town Manager to be included in the packets.

Mark Leonard

From: Peter Metcalf <pmetcalf@veazie.net>
Sent: Sunday, November 03, 2013 5:00 PM
To: vzchief800@yahoo.com
Subject: Fwd: Maine EMS Service / Vehicle Inspection Outcome
Attachments: Attach0.html

Chief, FYI -

We had our annual EMS inspection today. Typically this is a non-event and there were no deficiencies. Just wanted you to be aware.

Captain Pete Metcalf
Veazie Fire Department
207-945-5627

----- Original Message -----

Re: Maine EMS Inspection

On 11/03/2013 Maine EMS staff member Alan Leo inspected Veazie Fire Department and no deficiencies were found. If you have any questions please call the MEMS Office at 626-3860.

Thank You,
Maine EMS

Town of Veazie

November 5, 2013

Don Mackay
Committee Chair
Community Center Reuse Committee
1011 Olive Street
Veazie, Maine 04401

Ref: Council Meeting Invitation

Dear Chair Mackay,

I hope this writing finds you well. At the October 28, 2013 the Veazie Town Council requested that I invite you and the other members of the Community Center Reuse Committee to the Veazie Town Council Meeting on December 9, 2013 at 630 PM here in the Council Chambers. The meeting is to insure that the members of the council and the members of the Community Center Reuse Committee have an open line of communications and so they can converse about future plans of the Town of Veazie as we begin the budget and planning process for FY 14/15. I'm aware that you have a meeting prior to this date, so I am in hopes that you will have some updated information for the Council. If you would provide me with this information I can make certain they have it prior to the Council meeting.

If you could confirm with me that you will be in attendance at the December 9th meeting I will pass this information along. If you or someone else is unable to attend than the next council meeting following that will be January 13, 2014 at 6:30 PM. I look forward to hearing from you at your earliest convenience.

Sincerely,



Mark Leonard

CC: Veazie Town Council

Town of Veazie

November 6, 2013

Ronald Rideout
Principal Engineer/Project Manager
Dirigo Building Science Engineers
128 Hammond Street, Suite 1
Bangor, Maine 04401

Ref: Council Minutes and Action

Dear Mr. Rideout,

I hope this writing finds you well. I am writing this as a follow up to a previous email/request that I had received from you reference Veazie Council meeting minutes as well as action taken by the Veazie Town Council. Please find attached the meeting minutes from the October 8, 2013 Council meeting where you first met with them. These minutes were approved at the October 28, 2013 Council meeting.

At the October 28, 2013 Veazie Town Council meeting I presented to the Council your proposal named "Path to Adaptive re-use of the Veazie Power Station Building." Upon completion of discussion the following motion was made by Councilor Joseph Friedman and seconded by Councilor Chris Bagley;

To allow the Penobscot River Trust, since they own the building and the land, to sell, rehabilitate or demolish the buildings and the land as long as they see fit, as long as it excludes the Town of Veazie and the tax payers to any of the process or the resources, it all has to come from Penobscot River Trust.

The Veazie Town Council voted 4-1 in favor of this motion with Chairperson Perry being the Councilor voting in opposition of the motion.

I hope this letter will fulfill your request, but if for some reason you need additional information please don't hesitate to contact me. As you are aware I can be reached via email at mleonard@veazie.net or by calling the Veazie Town Office at 207-947-2781. I wish you and your business continued success.

Sincerely,



Mark Leonard

CC: Veazie Town Council

2014 Budget Meeting Schedule

<u>Day</u>	<u>Date</u>		<u>Time</u>	<u>Topic</u>
Monday	November 25 th	Workshop	6:30 PM	Presentation to Council
		Code Enforcement/Assessing and Recreation Department		
Monday	December 9 th	Workshop	6:30 PM	Presentation to Council
		Police, Fire and Municipal Department		
Monday	January 13 th	Workshop	6:30 PM	Presentation to Council
		School Department		
Tuesday	January 21 st	Workshop	6:30 PM	2 nd Quarter Review
		All Departments		
Tuesday	March 11 th	Workshop	6:30 PM	FY14/15 Draft Budget Presentation
		Municipal Departments		
Tuesday	March 18 th	Workshop	6:30 PM	FY14/15 Draft Budget Presentation
		School Department		
Tuesday	April 8 th	Workshop	6:30 PM	3 rd Quarter Review
		All Departments		
Tuesday	April 15 th	Workshop	6:30 PM	FY 14/15 Budget Presentation
		Municipal Departments		
Tuesday	April 29 th	Workshop	6:30 PM	FY 14/15 Budget Presentation
		School Departments		
<i>School Vacation is the Week of April 21-25, 2014/ Patriots Day April 21, 2014</i>				
Friday	May 2 nd	<i>Last day for submittal of recommendations to Budget Officer</i>		
Tuesday	May 6 th	Workshop	6:30 PM	<u>Scheduled if needed</u>
		All Departments		
Thursday	May 8 th	Workshop	6:30 PM	<u>Scheduled if needed</u>
		All Departments		
Monday	May 12 th	Town Manager issues Budget Message		
Monday	May 12 th	Public Hearing	6:30 PM	Budget Committee Review of Workshops, Council Review Session and Public Hearing on Total Budgets
		All Departments		
		<i>(Recommend warrant signing for Town Report)</i>		
Tuesday	May 20 th	Council Meeting	6:30 PM	
		<i>Memorial Day Monday May 26, 2014</i>		
Monday	June 9 th	Council Meeting	6:30PM	
		<i>Last Possible Day to sign and post Town Meeting Warrant</i>		
Tuesday	June 10 th	Town Meeting	8:00 PM	Voting of Warrant Articles

All meetings will be held in the Council Chambers of the Municipal Building except for the Town Meeting, which will be held at the Veazie Community School.